

# Kendall County Fire/Rescue



Job Title: Full-Time Firefighter /EMT-Basic

Kendall County is seeking qualified applicants to fill the position of Full-Time Firefighter /EMT-Basic.

The Kendall County Fire Department will be under the guidance of Kendall County Fire Marshal and support of the Alamo Springs, Bergheim, Boerne, Comfort, Kendalia, Sisterdale, and Waring Fire Departments. This will be beginning for Kendall County Fire Fighters. These positions will be operating out of two of the seven (7) fire stations located in Kendall County. The persons selected for these positions will be on duty 8 hours Monday through Friday. During 2023 Kendall County fire departments responded to 1380 calls in the county and assisted other fire departments numerous times. The top 660 calls were of the following type: EMS 1<sup>st</sup> responder, grass, motor vehicle accident, structure, false alarms, and canceled. Current equipment that these employees will work with consist of. Nine (9) engines, sixteen (16) brush trucks, nine (9) tenders, five (5) 1<sup>st</sup> responder vehicles and two (2) rescue trucks.

EMS service is provided by Kendall County EMS who staff four (4) medic units at two (2) in the Boerne Station, one (1) in the Comfort Station and one 1 in the Bergheim Fire Station and soon in the new EMS station in Bergheim. The second (2<sup>nd</sup>) Boerne unit is currently manned 7 A.M. to 7 P.M. seven (7) days a week. These Kendall County firefighters will respond as first responders to EMS calls and work alongside Kendall County EMS providing quality patient care.

## **Responsibilities:**

The Full-Time Firefighter /EMT-B will be assigned Monday through Friday from 0800 to 1700 a forty (40) hour work week schedule. The firefighter /EMT-B will be responsible for responding to fire and emergency medical Incidents, and participate with public education programs. Firefighters will be responsible for station and some fire apparatus maintenance, and check fire apparatus for readiness.

## **Duties:**

1. Observe and follow safety rules and regulations including wearing safety apparel and devices during the course and scope of job-related duties.
2. Report for duty on time and able to perform all job tasks.
3. Observe and follow Kendall County Policies and Kendall County Fire Department Standard Operating Guidelines ("SOG's")
4. Treat sick or injured patients with dignity and respect.
5. Perform all duties related to fire rescue, including connecting and carrying fire hoses, carrying, and setting up ladders, directing water and chemicals on burning structures, vegetation, vehicle, and other objects.
6. Ventilate buildings and conduct salvage operations. MUST maintain physical fitness to perform all duties.
7. Rescue persons trapped in vehicles, burning buildings, and other structures.
8. Operate and drive emergency vehicles and equipment and may be required to ride in charge of fire apparatus in the absence of an Officer, or at other times as necessary and required by the Fire Chief or his designee.
9. Inspect equipment and supplies daily to ensure that all emergencies can be handled.
10. Restock supplies.
11. Clean apparatus and equipment and the Stations.
12. Attend and complete all training as required.
13. Assist with fire prevention, Home Safety Surveys and other customer service-based expectations as required by Kendall County.

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14. Complete records of work performed and submits reports to the appropriate personnel.
15. Maintain regular required attendance and required certifications.
16. Report to work on time and prepared to perform daily tasks.
17. Report to work free from the effects of illegal drugs or alcohol, and reports to work free from impairment due to prescription drugs.
18. Attendance at work is an essential function of this position.

## **Requirements/Qualifications:**

1. Shall possess a current certification as a Basic Firefighter by the Texas Commission on Fire Protection ("TCFP").
2. Hold minimum current certification as an EMT-Basic by the Texas Department of Health and Services. (Paramedic preferred)
3. Ability to follow verbal and written instructions. Must be able to read, write and fluently speak English. Bilingual a plus.
4. Must have NIMS 100, 200, 700, 800 certifications.
5. Pass a Written Exam (Essentials of Firefighting 7th edition and EMT Review Plus)
6. Pass an entrance medical examination provided by Kendall County.
7. Pass a drug test.
8. Pass Physical Ability Test ("PAT").
9. High School Diploma or GED (associate degree preferred).
10. Must be 18 years of age or older.
11. Must be a US Citizen by birth or naturalization or permanent resident.

## **Benefits:**

Starting Wage: \$24.62 per hour, paid bi-weekly

Average Hours/Week: Forty (40) hour work week (hourly, non-exempt)

Insurance: Medical, Vision and Dental Covered 100% Employee Dependent Family Coverage offered.

Vacation Leave: earned rate of 3.08 hours per 40-hour week.

Holidays: 13 to 14 per calendar year as approved by Commissioners Court

Sick Leave: earned rate of 3.69 hours per 40-hr week

Retirement: Texas County and District Retirement System 7% Employee contribution, with 175% match with 5 year vesting

Basic Life: Supplied by Kendall County rounded to nearest thousandth of annual salary

EAP: Supplied by Kendall County

Protective Clothing: Supplied by Kendall County

Uniforms: Supplied by Kendall County

Out of state applicants must be able to transfer their home state fire training/certifications to the State of Texas of Fire Protection. The TCFP recognizes certification with an International Fire Service Accreditation Congress ("IFSAAC") seal. For questions, please call the TCFP at (512) 936-3838 or [certifications@tcfp.texas.gov](mailto:certifications@tcfp.texas.gov). Out of state applicants must be able to transfer their home state EMS training/certification to the State Department of Health Services. For questions, please call DSHS at (512) 834-6700 or [emscert@dshs.texas.gov](mailto:emscert@dshs.texas.gov)

This is an "at will" employment position, which may be terminated by the employee or employer at any time, for any or no reason, with or without notice, except as prohibited by law.

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**Equal Opportunity:**

Kendall County will not discriminate on the basis of race, color, religion, national origin, sex, including lesbian, gay, bi-sexual or transgender status, age, genetic information, pregnancy, veteran status, disability, or any other condition or status protected by law in hiring, promotion, demotion, raises, termination, training, discipline, use of employee facilities or programs, or any other benefit, condition, or privilege of employment except where required by state or federal law or where a bona fide occupational qualification (BFOQ) exists. Employees who need an accommodation because of a condition or status protected by law should advise their Elected Official, Appointed Official, Department Head, or the Human Resources Department.

Applications are to be submitted online at <https://www.co.kendall.tx.us/page/jobs.openings>. Please complete the application, attach your resume and all certifications. Applications will be accepted until filled.